

# **BOARD OF COUNTY COMMISSIONER'S**

## **MINUTES**

**December 12, 2011**

The regularly scheduled meeting of the Board of County Commissioners was called to order this 12th day of December, 2011, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman  
George Skinner, Vice-Chairman  
Rod Cleveland, Member  
Tammy Howard, Secretary

Others present were: Assistant District Attorney David Batton, Melinda Duke, Denise Ellison, David Tinsley, James Williams, Valerie Mattheus, Gayla Sukenis, Rhett Burnett, James Johnson, Andy Rieger and Peggy Laizure.

Rusty Sullivan moved, seconded by Rod Cleveland to Approve the Minutes of the Regular Meeting of November 28, 2011. (Clerk's note: The date on the Minutes should have read December 5, 2011.)

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, George Skinner moved, seconded by Rod Cleveland to Accept and award later, County Bid #SHE-1538 – One Year (1) Non-Encumbered Contract for the purchase of Touchpad Tablets & Accessories for the Sheriff's Office. This agreement shall be in effect for one (1) year, commencing from the bid award date through and including 12 months, with the option to re-new up to two (2) years on an annual basis.

The vote was: Rusty Sullivan, yes; George Skinner, yes, Rod Cleveland, yes.  
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to strike County Bid #HWY-1539 – Non-Encumbered Contract for Bulk Oils, Lubricants & antifreeze for the County Commissioners. The bid term will be from January 22, 2012 through May 21, 2012.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Upon the recommendation of Melinda Duke, George Skinner moved, seconded by Rod Cleveland, to Award County Bid #SHE-1535 – Non-Encumbered Contract for the purchase and delivery of Handcuffs, each with its own case, for Detention Officer’s Uniforms, for the Cleveland County Sheriff’s Office, to Galls.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

Rod Cleveland moved, seconded by George Skinner, to accept the 2011 Violence Against Women Grant Award in the amount of \$33,913.145 for the Domestic Violence Court (Court Service Officer) in Cleveland County. For position contracted to Oklahoma Court Services, Inc. to be expended January 1, 2012 through December 31, 2012.

The vote was Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the annual contract between the Cleveland County Election Board and Oklahoma Office Systems, LLC for Bizhub C360 copier. Copies will be .0071 for black & white copies and .049 for color copies. Term agreement is from December 1, 2011 through November 30, 2012.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to accept the Revised Schedule A for the 2012 Allocation to restore the financial reduction that the Juvenile Center has endured.

The vote was George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve a Resolution to Dispose of the following Equipment and Furniture in the Court Clerk’s Office and Judge’s Offices:

- |    |            |                                       |        |
|----|------------|---------------------------------------|--------|
| a. | #JCP250RF  | Wasp Barcode Laser scanner with stand | Traded |
| b. | #JCP253RF  | Wasp Barcode Laser scanner with stand | Traded |
| c. | #JCP258    | Wasp Barcode laser scanner with stand | Traded |
| d. | #J220-445  | Wasp Scanner                          | Traded |
| e. | #JCP300    | Computer                              | Traded |
| f. | #JCP320    | Computer                              | Traded |
| g. | #JCP329    | Computer                              | Traded |
| h. | #JCP307    | Printer                               | Traded |
| i. | #L218.214  | RV Computer                           | Traded |
| j. | #L218.218  | Printer                               | Traded |
| k. | # L105.197 | Guest Chair Grade 5                   | Junked |
| l. | # L105.198 | Guest Chair Grade 5                   | Junked |
| m. | #L218.197  | P3005 Printer                         | Traded |
| n. | #JCP 281   | Computer, Mouse, Keyboard             | Traded |
| o. | #JCP 295   | Computer, Mouse, Keyboard             | Traded |
| p. | #J220-429  | Barcode Scanner                       | Traded |
| q. | #J220-453  | Computer                              | Traded |
| r. | #L218.62   | Laser Jet 6L printer OCIS 103046      | Traded |

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve a Resolution to Dispose of the following Equipment in the County Sheriff’s Office. Equipment was leased and given back:

- a. #B359.001 Kawasaki Mule VIN/JK1AFCR13BB50914
- b. #B359.002 Kawasaki Mule VIN/JK1AFCR19BB509876
- c. #B359.003 Kawasaki Mule VIN/JK1AFCR13BB508741
- d. #B359.004 Kawasaki Mule VIN/1KARFD519AB50225
- e. #B359.005 Kawasaki Mule VIN/JKARFD510AB500453
- f. #B359.006 Kawasaki Mule VIN/JKARFBN13AB500698

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve a Resolution to Dispose of the following Equipment in the County Health Department:

- a. #0615 File Cabinet Surplus/Transferred
- b. #0616 File Cabinet Surplus/Transferred
- c. #0617 File Cabinet Surplus/Transferred
- d. #01053 File Cabinet Surplus/Transferred

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the following November, 2011 Monthly reports:

- a. Joe Lester, Sheriff
- b. Rhonda Hall, Court Clerk
- c. Tammy Howard, County Clerk
- d. David Tinsley, County Assessor
- e. Jim Williams, Election Board Secretary

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- |                  |                        |
|------------------|------------------------|
| 12-0009 – F2     | 12-0074 – T2A          |
| 12-0362 – D2     | 12-0105 – T2A          |
| 12-0551 – CCJC2  | 12-0131 – T2A          |
| 12-0673 – B2A    | 12-0133 – T2A          |
| 12-1323 – SF2    | 12-0134 – T2A          |
|                  | 12-0354 – T2A          |
| 12-0170 – MD1C   | 12-1763 – T2A          |
|                  |                        |
| 12-1793 – CFBRE2 | 12-2304 – CFBSCAGrnt1A |
|                  | 12-2308 – CFBSCAGrnt1A |

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #1 Warehouse:**
  - 12-3159 – T2A Del Nero Communications Mgt., LLC \$ 600.00
  - 12-3166 – T2A Bruckner’s Truck Sales, Inc. \$ 6,000.00
  
- b. **District #2 Warehouse:**
  - 12-3189 – T2A Superco Specialty Products \$ 1,000.00
  - 12-3248 – T2A Fastenal Industrial & Construction Supplies \$ 1,200.00
  - 12-3249 – T2A Dave’s Small Engine Repair, Inc. \$ 750.00
  - 12-3250 – T2A C.L. Boyd Company, Inc. \$ 1,500.00
  - 12-3252 – T2A D & S Distributing \$ 1,000.00
  - 12-3253 – T2A Edward’s Canvas, Inc. \$ 1,200.00
  - 12-3254 – T2A ATC Freightliner Group – Oklahoma City \$ 1,000.00
  - 12-3255 – T2A Harbor Freight Tools \$ 500.00
  - 12-3256 – T2A Locke Supply Company \$ 500.00
  - 12-3257 – T2A Weldon Parts Inc. \$ 2,000.00
  - 12-3258 – T2A Warren Cat \$ 3,000.00
  - 12-3259 – T2A Robert’s Truck Center \$ 1,000.00
  - 12-3260 – T2A Zep’s Sales & Service \$ 1,500.00
  - 12-3261 – T2A Certified Laboratories \$ 3,000.00
  
- d. **Building Maintenance:**
  - 12-3232 – SM2 Voss Lighting \$ 1,500.00
  
- e. **Cleveland County Assessor’s Office:**
  - 12-3147 – HR2 Triangle A & E, Inc. \$ 500.00
  
- f. **Cleveland County Fair Board:**
  - 12-3148 – FF2 Copelin’s Office Center \$ 750.00
  
- g. **Cleveland County Treasurer’s Office:**
  - 12-3176 – C2 BNB Tech. Networking Solutions & Serv. \$ 500.00
  
- h. **Cleveland County Health Department:**
  - 12-3164 – MD1C Amanda James \$ 750.00
  - 12-3165 – MD1C Kathryn L. Robinson \$ 1,500.00
  - 12-3233 – MD2 Fastenal Industrial & Construction Supp. \$ 500.00
  
- i. **Cleveland County Sheriff’s Office:**
  - 12-3199 – CFB2 Network Alarm Services Inc. \$ 150.00
  - 12-3238 – CFBRE2 LexisNexis Risk Data Management \$ 1,000.00
  - 12-3240 – CFBRE2 Okla. Department of Public Safety \$ 1,050.00
  - 12-3242 – CFB2 Alameda Animal Hospital, Inc. \$ 1,000.00
  - 12-3245 – CCJC1C Liquid Capital Exchange, Inc. \$ 2,500.00
  - 12-3246 – CFBRE2 Don’s Mobil Lock Shop Inc. \$ 500.00
  - 12-3247 – CCJC2 American Chemical Systems, LLC \$ 500.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
 Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 476,648.15
T1C	\$ 4,898.03
T2A	\$ 4,055,553.08
T2B	\$ 24,951.77
<u>T3</u>	<u>\$ 1,355,597.07</u>
Total Unrestricted	\$ 5,917,648.10

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 11/12</u>	
a. General Fund	\$ 800,718.27
b. Highway Fund	137,648.45
c. Health Fund	12,755.66
d. Sheriff Service Fee Fund	879.77
e. Sheriff Commissary Fund	1,728.00
f. Sheriff Federal Share Revenue Fund	7,325.00
g. Sheriff Revolving Fund	4,631.94
h. SCA 2010 Grant Fund	15,833.31
i. Drug Court Revolving Adult Fund	208.28
j. County Detention Transition Fund	12,822.76
k. County Clerk Preservation Fund	13,901.40
l. Fair Board Fund	2,039.65

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

There was no New Business to come before the Board.

Under Miscellaneous Discussion, Rod Cleveland told Rhett Burnett his deputies and Judge Tupper did a good job on the TV program. Burnett said they were interested in coming back to the county.

There being no more business to come before the Board, Rusty Sullivan moved, seconded by George Skinner, to adjourn.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

(Clerk’s Note: The Agenda was posted December 9, 2011 @ 8:29 a.m.)